

Anne Arundel County Public Schools
Center of Applied Technology South
Introduction to Health Careers Syllabus

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Course Number and Credits:

- Level 1 – T68010 or T68020
- 1 semester, periods 1 & 2 on A-day
- 1 elective credit (prerequisite for Nursing Assistant or Medical Assistant Career Completer)
- 10th, 11th, 12th graders

Course Description:

This course introduces the student to career opportunities in the health care field. Subjects explored include basic anatomy, medical terminology, safety, and nutrition and career information. Students also explore areas of physical, mental and social health and diseases. Students will participate in field trips to local health care facilities where they will interview and observe the professionals in the health field. This course is a prerequisite for the student working for a Career Completer in Nursing Assistant and/or Medical Assistant.

Basic Course Needs:

- Pencils and black ink pens
- 2” 3 ring binder is recommended
- Lined notebook paper
- Colored pencils (24 recommended)
- Scrub type uniform
- White nursing type shoe
- *A classroom fee of \$15.00 is required for SkillsUSA membership.*

Texts:

Introduction to Health Science Technology, Louise Simmers, Thomson/Delmar Learning
Text and workbook supplied by school (Text must be returned in good condition at end of semester)

Diversified Health Occupations, 6th Edition, Louise Simmers, Thomson/Delmar Learning
Reference material only

Grading:

- Letter grades will be determined using a standard percentage point evaluation scale as described below:

A = 90 – 100 %
B = 80 – 89.5 %
C = 70 – 79.5 %
D = 60 – 69.5 %
E = 0 – 59.5 %

- The Introduction to Health Careers grade in computed on the following weighted chart:

Tests	20 %
Quizzes	10 %
Daily Work	25 %
Projects/Reports	20 %
Clinical Visits	
Work Habits	25 %

- Each quarterly grade will count as 40 % of the final semester grade. The final exam will count as 20 % of the final semester grade.

Course Topics:

- I. Health Care Industry and Careers
 - A. Health Care Systems
 1. History of Health Care
 2. Health Care Facilities and Agencies
 3. Insurance Plans
 4. Trends in Health Care
 - B. Careers in Health Care
 1. Direct Care
 2. Diagnostic
 3. Therapeutic
 4. Health Information and Environmental Care
 - C. Personal Qualities
 1. Appearance
 2. Characteristics
 3. Teamwork
 4. Leadership
 - D. Legal and Ethical Responsibilities
 1. Legal Responsibilities
 2. Ethics and Professional Standards
 3. Patient Rights

- II. The Human Body
 - A. Medical Terminology
 - B. Anatomy and Physiology
 - C. Common Diseases
 - D. Human Growth and Development
 - E. Fundamentals of Nutrition

- III. Special Considerations in Health Care
 - A. Cultural Diversity
 - B. Geriatric Care
 - C. Safety
 - D. Infection Control

- IV. Basics of Health Care
 - A. Vital Signs
 - 1. Temperature
 - 2. Pulse
 - 3. Respiration
 - 4. Blood Pressure
 - B. First Aid
 - 1. CPR
 - 2. Wounds/Bleeding
 - 3. Shock
 - 4. Poisoning
 - 5. Burns
 - 6. Bone injury
 - 7. Dressings and Bandages

Teaching Methods Used in Classroom:

1. Lecture: Important information from the text and outside sources will be covered during the lecture time. Students should be prepared to take careful notes during these discussions.

2. Assignments: Problems, projects, review questions and readings will be assigned for each class to supplement the material in the text. All assignments will be made at the beginning of each Chapter and will be due on the posted date.

3. Quizzes: Students should be prepared to take a quiz at any time during the classroom timespan.

4. Test: Written tests will be given at the end of each unit. These may include an open book or note timed test that will require the student to apply their acquired knowledge.

5. Homework: Each student will be required to read and/or complete a workbook assignment for each class. All assignments are due at the beginning of class. Late assignments drop 1 letter grade for each day late.

6. Projects, Reports, Clinical Visits: Students are required to complete the written component of 1 reading article related to health care, complete a group project and record information about each of the clinical visitations. These must be turned in on either the stated due date or the next class after the clinical visitation.
7. Work Habits: Students are expected to develop and demonstration a professional attitude and skills that will lead to successful employment in the world of work. Classroom behavior and Attitude on visitations will be counted as part of the student work habits (Please remember that these are 25% of the grade).

Classroom Policies

1. Missed classes – If a student is absent, they should bring a note or pass to the instructor with a code provided by the Home School. It is the student's responsibility to obtain and complete the missed assignments. Any assignment not made up within 3 classes will receive a zero grade.
2. Excessive absence – If a student misses 3 or more classes, they may attend the afterschool Fundamental of Health Professions to make uptime. The Student Code of Conduct booklet states that excessive absence is six or more absences and that credit may be withheld. If the student is returning to CAT-South for makeup, he/she will need a bus pass or temporary parking pass from the administration.
3. Forgery, cheating and plagiarism are serious offenses and may result in a zero grade, referral, parent notification, detention, or worse. Cheating consists of giving another student answers as well as copying answers. If this occurs on homework, quizzes or tests in the classroom, BOTH students will receive a zero grade on the assignment.
4. All students are training to become medical professionals and are expected to act in a mature, responsible manner. Cell phone and texting will not be tolerated in class and will result in the removal of the item by the instructor. Parents will need to come to the school to reclaim the phone.
5. Respect...Respect...Respect.

Possible Awards

1. Outstanding Student – given to the student with the highest grade point average, good attendance, initiative, participation in SkillsUSA and positive professional attitude
2. Citizenship – given quarterly to the student with the most improvement in grades, good attendance, initiative, participation in SkillsUSA and positive professional attitude
3. Attendance – given quarterly to student(s) with no absences

Please sign and return to Mrs. Smith by September 3, 2010.

I have read all of the Guidelines in the Introduction to Health Careers Syllabus and understand them. I will abide by all of the regulations set forth with in this document.

Student Signature / Date

Parent Signature / Date